ADDENDUM NO. 1

Date: July 22, 2013

Request for Proposal (RFP) No. 13-0444
Roadside/Right of Way Tree Trimming and Related Services – Phase I

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum ___ does _X_ does not change the date for receipt of bids or proposals.

The purpose of this addendum is to provide confirming information to all potential responding vendors in association with the cited Request for Proposal.   The information provided herein summarizes discussions at the non-mandatory pre-bid meeting. Attendees of that meeting are noted on the County website for this solicitation. The pre-bid conference commenced with a general review of the RFP. No changes other than the information noted in this addendum constitute a change to the RFP.

General Discussion:

The contents of the Request for Proposal (RFP) were summarized with specific notice provided in regards to the following matters:

- Any questions regarding this solicitation shall be emailed to the Designated Procurement Representative as noted in Section 1.2.
- Award of a contract will be made as stated in Section 1.3, Method of Award and Section 1.5, Term of Contract. All work shall be completed within the thirty day time period after the Notice of Award Letter is received, whether vendor is awarded one or more project sites. No time extension shall be given for multiple awards.
- On page 10 in the Scope of Services under Leesburg, change "Bay Street" to "Bay Avenue"
- This solicitation and pending contract will include only the areas covered in this solicitation

and are only considered County Roads. The County is not responsible for the trimming of trees and related services within the right of ways out of Lake County.

Questions and Answers:

Question 1: Under Section 1.3 it states that we shall have one foreman and one bucket truck operator. Can they be the same person?
Answer 1: Yes.

Question 2: In Section 1.3 it states that we must have a standard pick-up truck. Please clarify.
Answer 2: The standard pickup truck requirement is for maintenance of traffic (MOT) in accordance with Florida Department of Transportation standards. It is the vendor's responsibility to conform to FDOT's standards. As long as those standards are met, the standard pickup truck is not required.

Question 3: Does the County require arrow boards?
Answer 3: No pursuant to FDOT guidance arrow boards are not to be used. Advanced warning signs and flaggers shall be used.

Question 4: Is pruning palm trees a part of this solicitation?
Answer 4: Yes

Question 5: Is an Arborist required to be on site?
Answer 5: No, however the vendor is required to follow all specifications and standards stated in the RFP.

Question 6: Do you have the linear miles?
Answer 6: No. It is the responsibility of the vendor to view each roadway.

Question 7: Are there any roads or trees that we need to take specific care?
Answer 7:
  - In Sorrento, on Franklin Street. There is a magnolia tree with a ribbon marker located in front of 23640 Franklin Avenue that shall not be trimmed.
  - In Mount Dora on Robie Avenue. The side clearance trimming for this road shall be limited to seven (7) feet from the edge of pavement.

Question 8: Is there a place that the chipping can be dropped off at?
Answer 8: All debris that is created as part of this work becomes the property of the vendor and the vendor shall insure that it is disposed of properly.

Firm Name: _____   Date: _____

Signature: _____   Title: _____

Typed/Printed Name: _____